

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
NOVEMBER 10, 2020
MINUTES

Conducted by Remote Participation

Call to Order

Chair Jonathan Gates called the meeting to order at 7:20 p.m., and in attendance were trustees Heather Calvin, Adam Delmolino, Kathy Fennelly, Amy Hampe, and Stephen Quinlan. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Trustee Joyce Radochia was absent. Mr. Gates shared open meeting law information as it pertains to remote meetings.

Community Time

No members of the community were present.

Approval of October 13 Meeting Minutes (vote)

Mr. Delmolino moved to approve the minutes as amended. Mr. Quinlan seconded the motion. Under guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Ms. Hampe voted aye, Ms. Fennelly voted aye, Mr. Gates voted aye. The Board approved the minutes as amended.

Collection Development Policy (vote)

The Board reviewed the revised Collection Development Policy. Ms. Nicolay will revise the policy and present it at next month's meeting.

FY22 Budget Review

Ms. Nicolay shared information on the FY22 budget presentation to Town representatives and updated the Board on the budget process.

Director's Report

The Board reviewed the Library Director's Report. The Board discussed library circulation, strategic planning consultants, the Four Freedoms project, and other library issues. Ms. Nicolay will present an update to the Restoration of Services plan in December. Mr. Delmolino thanked staff for the HallowRead event for families.

Foundation Liaison Update

Ms. Nicolay reported on the October Foundation meeting. The Foundation discussed the annual appeal and incoming donations.

Friends Liaison Updates

Ms. Litten reported that the Friends of Robbins Library are working hard on pop-up book sales and programs. There was no notice of a Friends of Fox meeting.

Communications and Announcements

Mr. Gates reported that a decision on selecting the new financial advisors for Trust funds will be finalized by the end of month. Ms. Nicolay shared thanks from the Children's department for the Kickstand gift cards, and a greeting from Janemarie Hillier, a former Arlington Select Board member and Library Trustee.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: December 8, 2020**Adjournment (vote)**

Ms. Fennelly moved to adjourn. The Board held a roll vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye. The meeting adjourned at 8:16 p.m.

Materials Distributed:

- November 10, 2020 Meeting Agenda
- October 13, 2020 Meeting Minutes
- Collection Development Policy
- FY22 Budget Projections
- Library Director's Report, October 2020 with October Circulation Report